

Taos Soil & Water Conservation District



Consulting Water Program Services RFP 001-18-19

	RFP Section	Section Title	Page	Offeror's Question	Taos SWCD Response
1.	Appendix F	Organizational Reference Form	Page 63	“It appears that the dates listed on the reference form are incorrect for this RFP. Page 63 indicates June 7 th as the deadline for submission. This should be September 13 th , correct? If so, could we get a corrected version of this form?”	Please just scratch out the incorrect date and replace it with September 13, 2018
2.	Section 4	Specifications: Detailed Scope of Work	Page 27	“Would it be possible to get some clarification as to the types of water science activities referred to in the Detailed Scope of Work on Page 27.”	Our Water Program Consultant will primarily be helping with outreach (fielding water related questions from Taos County residents) and assisting our board of supervisors when water related questions come up. This may include helping them to understand data already acquired in previous water well and groundwater aquifer studies. It also includes some periodic water well level testing in the Sunshine Valley area of Taos County and may include additional water well level testing in other areas of Taos County.

3.	Section 4	Specifications: Detailed Scope of Work	Page 27	“Approximately how many hours per week (on average) will be required to successfully meet the needs identified in the scope of work?”	Time will vary throughout the year but may average up to 8 or so hours per month. There may be less than 8 hours some months and more during months when education programs are active. This is typically in the spring (NM Envirothon local training) and July (when our conservation education camp takes place)
4.	Section 4	Specifications: Detailed Scope of Work	Page 27	“What percentage of the workload might be computer-based (i.e., data entry and information management) versus field-based (well monitoring, community acequia engagement, youth education)?”	I don’t have a percentage but most of the work will be field work and reporting at/participating in monthly board meetings. This does not mean that the consultant will need to attend every monthly board meeting, only those where water related issues are relevant. Aside from helping to decipher previous water studies for board understanding, there will not be a lot of computer-based work related to this contract.