

**INVITATION TO BID**

**FOR THE**

**Taos Plateau Fencing Project**

**Taos Soil & Water Conservation District**

220 Chamisa Road

Taos, New Mexico 87557

(575) 751-0584

September 2021

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**TAB 1**

# INVITATION TO BID

## Taos Plateau Fencing Project

### Taos Soil & Water Conservation District

BIDS: September 3, 2021

4:00 PM Local Time

Sealed bids for the construction/modification of 15.39 miles of wildlife friendly fencing in Taos County, NM for Taos Soil & Water Conservation District (“Owner”), to include all necessary labor, materials and equipment for the completion of the Taos Plateau Fencing Project will be received by Taos Soil & Water Conservation District.

In the event of an accepted bid from one of the bidders by the Owner, the agreement to be executed will be the ConsensusDocs 200 *Standard Form Agreement Between Owner and Constructor* found in Tab 3. The Owner is seeking bids for the construction of the Taos Plateau Fencing Project based on the plans and specifications found in Tab 4.

Taos Soil & Water Conservation District will receive bids at their office 220 Chamisa Road, Taos, NM until 4:00 PM, local time, September 3, 2021, and then said office bids will be recorded in a bid opening. Bids received after this time will not be accepted.

All bids must be submitted in a single sealed envelope. Bidders are advised that bids submitted unsealed will be rejected and not considered as responsive to this Advertisement.

Copies of the Invitation to Bid book may be obtained at the office of the Owner upon receipt of a non-refundable payment of \$50.00. Phone requests for the bid package will be honored at (575) 751-0584. The Invitation to Bid book can be examined at the office of the Owner.

All bidders must have a Bidders Qualification Form on file with the Owner, without exception. The Bidders Qualification Form, provided in the Supporting Documents Tab (Tab 2), must be in the Owner’s office two (2) days prior to the scheduled bid opening. Bids will not be considered unless the Qualification forms are on file as provided herein.

Pre-bid site visits must be scheduled through Owner. A pre-bid site visit shall be mandatory for all bidders.

Each bidder must deposit with their bid, security in the amount, form and subject to the conditions provided in the Instructions to Bidders. Attention is called to the requirements for a

Power of Attorney of any surety bond and the fact that any surety must appear on the most current list of approved sureties listed by the United States Treasury Department as Acceptable Sureties.

Taos Soil & Water Conservation District reserves the right to waive any informality or reject any and all bids.

Any questions concerning the project should be addressed to Tanya Duncan, Finance Manager.

Owner

Taos Soil & Water Conservation District  
220 Chamisa Road  
Taos, New Mexico 87557  
Tanya Duncan – (575) 751-0584  
[tduncan@tswcd.org](mailto:tduncan@tswcd.org)

## INSTRUCTIONS TO BIDDERS

Bidders are responsible for submitting complete and accurate bid proposals. The following checklist serves as a guide to completing the bid package.

1. The Bidding Documents include the Invitation to Bid, these Instructions to Bidders with attached exhibits, the Bid Form and the proposed Contract Documents.
2. Bidders shall return the completed and entire bound Bidding Documents provided. Be advised that unsealed bids submitted will be rejected and not considered as responsive to this advertisement. Please indicate the project name, "Taos Plateau Fence Project" on the most exterior portion of the shipping package of the sealed bid, along with a notice stating "To be opened at Bid Opening".
2. **Addenda** – Bidders will receive copy of any addendum issued by the Owner. These addenda shall be signed by the bidder and included in the bid proposal.
3. **Bidders Qualifications** – To be completed by the bidders and submitted to the Owner at least 7 days prior to the bid opening.
4. **Lobbying Certification** – To be completed by the bidder and submitted with the proposal.
5. **Lower Tier Debarment Certification** – To be completed by the bidder. The bidder is considered a "potential lower tier participant". Therefore, this form must be completed and accompany your proposal.
6. **Bid Bond** – To be completed, executed and submitted along with a Power of Attorney with the proposal. Bidders should note that the bond shall be in the form of a ConsensusDocs 262 (Tab 2).
7. **Contractor's Bond** – After Award – Bidders will be required to provide a performance and payment bond in the full amount of the awarded contract at the time of contract signing. Bidders should note that the bonds shall be in the form of the ConsensusDocs 260 and 261 (Tab 2).
8. The bidder shall carefully study and examine the Bidding Documents and the Worksite. Any errors, omissions, or inconsistencies discovered in the Bidding Documents shall be promptly reported to the Owner.
9. **Request for Clarification** – Any questions or requests for clarification or interpretation of the Bidding Documents shall be submitted in writing to the Owner, no later than two (2) days prior to the scheduled opening of Bids. Replies, clarifications or interpretations shall be issued by the Owner as written addenda to the Bidding Documents. Oral replies, clarifications, or interpretations shall not be binding, and bidders shall not be entitled to rely on them.
10. **Wages** – For this Agreement, the prevailing wage rates:  
[ ] of the State do apply;  
[ ] of the Department of Labor, found at 29 C.F.R. 5.5(a) apply;

[ ] do not apply.

11. **EQUAL EMPLOYMENT OPPORTUNITY** – This project requires the following notices in the solicitation of Bids as a federal assisted construction contract exceeding \$10,000 pursuant to 41 CFR 60-4 published April 7, 1978 and amended October 3, 1980, requires that the enclosed “Notice of Requirement for Affirmative Action to Ensure Equal Employment Opportunity” (Executive Order 11246) (Notice) and Standard Federal Equal Employment Opportunity Construction Contract Specifications (Executive Order 11246).