

**TAOS SOIL AND WATER CONSERVATION DISTRICT
REGULAR ONLINE/VIRTUAL BOARD MEETING
NOVEMBER 17, 2021
9:00 A.M.**

(Meeting Agenda posted on www.tswcd.org website on 11/12/2021)

Join Zoom Meeting: <https://us02web.zoom.us/j/85163370943?pwd=ak9VUC9kYXZiQVZhNkNaR3U2dkFSUT09>

Meeting ID: 851 6337 0943

Passcode: soil

Telephone participants can join by dialing: 1 (346) 248-7799 and entering the meeting ID and passcode (821515)

DRAFT MINUTES

I. CALL TO ORDER/ROLL CALL

Chairman Maureen Johnson called the meeting to order at 9:05 a.m.

Board of Supervisors Attendance:

Maureen Johnson (Chairman)	Present
Stephen Trujillo (Vice-Chairman)	Present
Dennis Cruz (Secretary/Treasurer)	Present
Andy Martinez (Member)	Present
Mary Lane Leslie (Member)	Present
George Long (Member)	Present
Lloyd Archuleta (Member)	Present

Other Attendance:

Peter Vigil (TSWCD District Manager)
Tanya Duncan (TSWCD Finance Manager)
Charlotte Martinez (TSWCD Administrative Services Manager)
Fritz Hahn (Town of Taos Councilor)

II. READING AND APPROVAL OF AGENDA

A. November 17, 2021 – Stephen Trujillo made a motion to approve the November 17, 2021 Agenda as presented. Andy Martinez seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	yea
Mary Lane Leslie	yea
George Long	yea

III. GUEST

IV. APPROVAL OF MINUTES

- A. October 20, 2021 Regular Board Meeting – After review, Stephen Trujillo made a motion to approve the October 20, 2021 Regular Board Meeting minutes as presented. George Long seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	yea
Mary Lane Leslie	abstained bec. wasn't present at mtg.
George Long	yea

V. FINANCIAL REPORT

- A. October 2021 Financial Report – Tanya Duncan reviewed the October 2021 Financial Report with the Board and Maureen Johnson reviewed the Chairman Johnson OCT/NOV 2021 Transaction Report. After review and discussion, Mary Lane Leslie made a motion to file the October 2021 Financial Report for audit with best information provided. Andy Martinez seconded and the motion carried with roll-call voting as follows.

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	yea
Mary Lane Leslie	yea
George Long	yea

VI. SPECIAL REPORTS

- A. NRCS Report – After review and discussion, Mary Lane Leslie made a motion to accept the written NRCS Report for November 2021 and include it as part of the minutes. George Long seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	yea
Mary Lane Leslie	yea
George Long	yea

- B. Soil & Water Conservation Specialist Report – After review and discussion, Mary Lane Leslie made a motion to accept the written Soil & Water Conservation Specialist Report for

November 2021 and include it as part of the minutes. Andy Martinez seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	yea
Mary Lane Leslie	yea
George Long	yea

VII. TAOS SWCD REPORTS

- A. District Manager's Report – Peter Vigil reported that the District is participating in a Good Neighbor Agreement project with CNF and Taos County. Additionally, Mr. Vigil reported that three of our group acequia projects are currently being designed by contracted engineers and our field technicians are working on designs for smaller projects. Finally, Mr. Vigil asked David Gilroy to present his research on a potential cloud seeding partnership with Roosevelt SWCD. After discussion, Dennis Cruz made a motion to approve the District Manager's verbal report and include it as part of the minutes. Andy Martinez seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	yea
Mary Lane Leslie	yea
George Long	yea

*****The board took a break at 10:51 a.m. and reconvened at 11:11 a.m.*****

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. Resolution 003a-2021-22 Open Meetings – Charlotte Martinez presented the draft Resolution for review. After discussion, Mary Lane Leslie made a motion to adopt Resolution 003a-21-22 as presented. Andy Martinez seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	yea
Mary Lane Leslie	yea
George Long	yea

- B. Resolution 003b-2021-22 Meeting Dates – Charlotte Martinez presented the draft Resolution for review. After discussion, Dennis Cruz made a motion to adopt Resolution 003b-21-22 as presented. Lloyd Archuleta seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	yea
Mary Lane Leslie	yea
George Long	yea

- C. NACD Annual Meeting Attendance – Peter Vigil reported that the National Association of Conservation District’s 2022 annual meeting will be held in Orlando, FL from February 12-16, 2022. After discussion, Andy Martinez made a motion to approve Registration, Per Diem, Mileage and/or actuals for staff and/or board to attend the 2022 NACD Annual Meeting. Dennis Cruz seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	yea
Mary Lane Leslie	yea
George Long	yea

X. COMMITTEE REPORTS

- A. Tanya Duncan reported the building’s heat is back up and running and that Darwin Electric and Phoenix Mechanical is compiling data on the existing electrical issues they’ve found. Once Ms. Duncan receives that information, she’ll reach out to the Building Committee to assess the information and determine next steps.

XI. CORRESPONDENCE AND INFORMATIONAL ITEMS

- A. Town Councilman Fritz Hahn reported that he will be retiring from public life in spring 2022 and suggested reaching out to the Town of Taos in hopes of continuing communications into the future. He added that he will be stepping down as chair of the Taos County CWMA.

XII. EXECUTIVE SESSION DISCUSSION (EXECUTIVE AND PUBLIC SESSION)

This matter may be discussed in closed session under the Open Meetings Act exemption 10-15-1-(H) (2) which allows for discussion of limited personnel matters.

A. Personnel Matters

- Finance Manager Performance Review – The employee’s annual performance review will be completed by the District Manager and will be reviewed with the

employee. The Chairman noted that the District Manager has reported that there weren't any issues that warranted entering into Executive Session.

- Field Technician Performance Review – The employee's annual performance review will be completed by the District Manager and will be reviewed with the employee. The Chairman noted that the District Manager has reported that there weren't any issues that warranted entering into Executive Session.

XIII. ANNOUNCEMENTS

- A. Taos SWCD office will be closed November 25-26, 2021 in observance of the Thanksgiving Holiday
- B. Next Regular Board Meeting, December 15, 2021 – Zoom
- C. NACD Annual Meeting – February 12-16, 2022 in Orlando, FL

XIV. ADJOURN

With no further business to discuss, the meeting was adjourned at 11:38 am.

Chairman _____Maureen Johnson

Finance Manager _____Tanya Duncan

Prepared: 11/17/2021

Approved ____/____/2021

- As Presented
- With Corrections