

**TAOS SOIL AND WATER CONSERVATION DISTRICT  
REGULAR ONLINE/VIRTUAL BOARD MEETING  
JUNE 15, 2022  
9:00 A.M.**

(Meeting Agenda posted on [www.tswcd.org](http://www.tswcd.org) website on 6/10/2022)

Join Zoom Meeting: <https://us02web.zoom.us/j/85163370943?pwd=ak9VUC9kYXZiQVZhNkNaR3U2dkFSUT09>

Meeting ID: 851 6337 0943

Passcode: soil

Telephone participants can join by dialing: 1 (346) 248-7799 and entering the meeting ID and passcode (821515)

**DRAFT MINUTES**

**I. CALL TO ORDER/ROLL CALL - Chairman Maureen Johnson called the meeting to order at 9:05 a.m.**

Board of Supervisors Attendance:

Maureen Johnson (Chairman)	Present
Stephen Trujillo (Vice-Chairman)	Present
Dennis Cruz (Secretary/Treasurer)	Present
Lloyd Archuleta (Member)	Absent
Andy Martinez (Member)	Present
Mary Lane Leslie (Member)	Present– <i>arrived at 9:34 a.m.</i>
George Long (Member)	Absent

Other Attendance:

Peter Vigil (TSWCD District Manager)  
Charlotte Martinez (TSWCD Administrative Assistant)  
Tanya Duncan (TSWCD Managerial Assistant)  
Katie Kruthaupt (NMDA Soil & Water Conservation Specialist)  
David Griego (NRCS District Conservationist)  
Corilia Ortega (Town of Taos Councilor)  
Kathy McKim (Pheasants Forever)  
Fritz Hahn (Former Town of Taos Councilor)

**II. READING AND APPROVAL OF AGENDA**

- A. June 15, 2022 – Dennis Cruz made a motion to approve the June 15, 2022 Agenda with the addition of Kathy McKim under item III. Guest. Andy Martinez seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	absent
Mary Lane Leslie	absent
George Long	absent

### III. GUEST

- A. Kathy McKim – Ms. McKim reported that she is working with private property landowners to replace existing livestock fencing with wildlife friendly fencing. No action was taken.

### IV. APPROVAL OF MINUTES

- A. May 18, 2022 Regular Board Meeting – After review, Andy Martinez made a motion to approve the May 18, 2022 Regular Board Meeting minutes as presented. Dennis Cruz seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	absent
Mary Lane Leslie	absent
George Long	absent

### V. FINANCIAL REPORT

- A. May 2022 Financial Report – Tanya Duncan reviewed the May 2022 Financial Report with the Board and Maureen Johnson reviewed the Chairman Johnson MAY/JUN 2022 Transaction Report. After review and discussion, Stephen Trujillo made a motion to file the May 2022 Financial Report for audit with best information provided. Andy Martinez seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	absent
Mary Lane Leslie	absent
George Long	absent

### VI. SPECIAL REPORTS

- A. NRCS Report – David Griego provided written and verbal NRCS Reports and reviewed them with the board. After review and discussion, Andy Martinez made a motion to accept the written and verbal NRCS Reports for June 2022 and include them as part of the minutes. Mary Lane Leslie seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	absent
Mary Lane Leslie	yea
George Long	absent

- B. NMDA Soil & Water Conservation Specialist Report – Katie Kruthaupt provided verbal and written NMDA Soil & Water Conservation Specialist Reports. After review and discussion, Dennis Cruz made a motion to accept the verbal and written Soil & Water Conservation Specialist Reports for June 2022 and include them as part of the minutes. Andy Martinez seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	absent
Mary Lane Leslie	yea
George Long	absent

*\* The board recessed from 10:25AM to 10:36AM roll-call was taken to ensure that a quorum was present:*

Maureen Johnson (Chairman)	Present
Stephen Trujillo (Vice-Chairman)	Present
Dennis Cruz (Secretary/Treasurer)	Present
Lloyd Archuleta (Member)	Absent
Andy Martinez (Member)	Present
Mary Lane Leslie (Member)	Present
George Long (Member)	Absent

## VII. TAOS SWCD REPORTS

- A. District Manager’s Report – Mr. Vigil reported that he is working on project determinations for FYE22 BP II. He also noted that he is working with an acequia in Amalia to help them apply for ISC funding and that Rio Grande del Rancho has received FS approval for their diversion dam so that will also go to ISC for possible funding. Mr. Vigil then reported that a pipeline project in Talpa was completed and a current TSWCD project on the Rio Grande has completed rehabilitation and that landowner is able to irrigate after not having access to his water for over a decade. Finally, Mr. Vigil reported that various individual acequia projects around the county have been completed and that the Village of Questa has contacted Taos SWCD to request assistance with a \$25K grant they received for forest thinning projects within the village. After further discussion, Stephen Trujillo made a motion to accept the verbal District Manager’s Report and include it as part of the minutes. Andy Martinez seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	absent
Mary Lane Leslie	yea
George Long	absent

1. WCS 17-18-19 (IR) – Mr. Vigil reported that this project’s increased cost (due to Covid) has led the landowner to request additional funds. After discussion, Andy Martinez made a motion to designate WCS 17-18-19 as a Special Project and to increase the total allocation to 75% of the actual cost of materials (minus the \$2,250 already paid). Dennis Cruz seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	absent
Mary Lane Leslie	yea
George Long	absent

2. WCS 14-20-21 (HH) – Mr. Vigil reported that the landowner is requesting additional funds based on Taos SWCD’s cost estimate of \$10,000. Mr. Vigil recommended postponing this item until bids come in with actual costs and after investigations of other potential funding. After discussion, Andy Martinez made a motion to postpone this item until more information is available. Dennis Cruz seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	absent
Mary Lane Leslie	yea
George Long	absent

3. WCS 03-20-21 (AA) – Mr. Vigil reported that this group project is located in Arroyo Hondo. They were approved for one of two projects and they are hoping to complete the second one as well. Their current allocation is \$5,000 and they are requesting an additional \$2,500 so they can complete the second project without having to reapply. After discussion, Dennis Cruz made a motion to increase the allocation for WCS 03-20-21 to \$7,500 so that both projects can be completed. Stephen Trujillo seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	absent
Mary Lane Leslie	yea
George Long	absent

## **VIII. UNFINISHED BUSINESS**

- A. Land & Water Conservation Fund – Mr. Vigil and Town of Taos Councilor Corilia Ortega reported that Land & Water Conservation Fund grants can be used for public parks and other outdoor/recreational spaces. Mr. Vigil added that there is a need for additional baseball fields and basketball courts in Taos, Questa, and Peñasco. Funding requests require sponsors (ie TSWCD, TOT, Taos County, State Parks, etc.). No action was taken.
- B. Annual Meeting Date & Budget – Tanya Duncan reported that Parr Field is available but that logistics with that location are difficult. She also reported that the event could be held at the Taos SWCD office but we would have to limit attendance due to space restrictions. A discussion ensued about other potential sites and possible costs. After discussion, Dennis Cruz made a motion to ask staff to investigate other potential locations and to allocate \$10,000 toward 2022 annual meeting expenses. Mary Lane Leslie seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	absent
Mary Lane Leslie	yea
George Long	absent

**IX. NEW BUSINESS**

A. RFP Evaluation Committee Recommendations

- 1. Forestry RFP – Tanya Duncan presented the Forestry RFP Evaluation Committee’s recommendation for board review. After discussion, Mary Lane Leslie made a motion to accept the Forestry RFP Evaluation Committees recommendation as stated in their written report. Andy Martinez seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	absent
Mary Lane Leslie	yea
George Long	absent

- 2. Engineering RFP – Tanya Duncan presented the Engineering RFP Evaluation Committee’s recommendation for board review. After discussion, Andy Martinez made a motion to accept the Engineering RFP Evaluation Committees recommendation as stated in their written report. Dennis Cruz seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea

Andy Martinez	yea
Lloyd Archuleta	absent
Mary Lane Leslie	yea
George Long	absent

- B. Forest Health Program 2021-22 BP2 Determinations – Tanya Duncan presented the Forest Health Program Determination Committee’s recommendation for board review. After discussion, Mary Lane Leslie made a motion to approve, deny, and assign special project status as recommended by the Forest Health Program Determination Committee. Andy Martinez seconded and the motion carried with roll-call voting as follows:

Maureen Johnson	yea
Stephen Trujillo	yea
Dennis Cruz	yea
Andy Martinez	yea
Lloyd Archuleta	absent
Mary Lane Leslie	yea
George Long	absent

**X. COMMITTEE REPORTS**

**XI. CORRESPONDENCE AND INFORMATIONAL ITEMS**

**XII. ANNOUNCEMENTS**

- A. Taos SWCD Office will be closed June 20, 2022 in observance of Juneteenth.
- B. Next Regular Board Meeting, July 20, 2022 (in person unless Covid concerns increase)
- C. Noxious Weed Lecture and Tour July 8, 2022 (limited to 50 in-person attendees)

**XIII. EXECUTIVE SESSION DISCUSSION (EXECUTIVE AND PUBLIC SESSION)**

*This matter may be discussed in closed session under the Open Meetings Act exemption 10-15-1-(H)(2) which allows for discussion of limited personnel matters.*

- A. Personnel Matters: District Manager Performance Review – Chairman Johnson reported that she has met with the District Manager regarding his performance review and there is no need to enter into Executive Session.

**XIV. ADJOURN** - With no further business to discuss, the meeting was adjourned at 11:41 pm.

Chairman \_\_\_\_\_Maureen Johnson

Finance Manager \_\_\_\_\_Tanya Duncan

Prepared: 6/15/2022

Approved \_\_\_\_/\_\_\_\_/2022

- As Presented
- With Corrections